



Microsoft Office Basics: Expert Advice, Made Easy (New edition)

By Roger Laing, James Stables, Mark Mayne

Flame Tree Publishing. Paperback. Book Condition: new. BRAND NEW, Microsoft Office Basics: Expert Advice, Made Easy (New edition), Roger Laing, James Stables, Mark Mayne, Microsoft Office Basics is the essential guide for all those who want to get to grips with the basics of Microsoft Office. Written in a clear and accessible way it starts by covering everything from the basics of the traditional features of each of the programs and goes on to give practical tips on how to start projects in Word, Excel, Powerpoint and Outlook. You will learn how to make the most of these programs and learn tips and tricks to help create the perfect spreadsheets and presentations.



READ ONLINE
[4.43 MB]

Reviews

Very helpful to all of group of people. It is one of the most incredible pdf i have study. I am very easily could possibly get a satisfaction of studying a published ebook.

-- **Gust Kuphal**

The very best publication i at any time study. It really is basic but shocks inside the fifty percent of the ebook. It is extremely difficult to leave it before concluding, once you begin to read the book.

-- **Marlin Swift**

See Also



Games with Books : 28 of the Best Childrens Books and How to Use Them to Help Your Child Learn - From Preschool to Third Grade

Book Condition: Brand New. Book Condition: Brand New.



Games with Books : Twenty-Eight of the Best Childrens Books and How to Use Them to Help Your Child Learn - from Preschool to Third Grade

Book Condition: Brand New. Book Condition: Brand New.



Maw Broon's Cooking with Bairns: Recipes and Basics to Help Kids

Waverley Books Ltd, 2010. Hardcover. Book Condition: New. A new, unread, unused book in perfect condition with no missing or damaged pages. Shipped from UK. Orders will be dispatched within 48 hours of receiving your order. Orders are dispatched Monday â€” Friday....



Everything Ser The Everything Green Baby Book From Pregnancy to Babys First Year An Easy and Affordable Guide to Help Moms Care for Their Baby And for the Earth by Jenn Savedge 2009 Paperback

Book Condition: Brand New. Book Condition: Brand New.



Baby Must Haves The Essential Guide to Everything from Cribs to Bibs 2007 Paperback

Book Condition: Brand New. Book Condition: Brand New.



Twelve Effective Ways to Help Your ADD/ADHD Child: Drug-Free Alternatives for.

Book Condition: New. Ships From Canada. New. No dust jacket as issued. Glued binding. 264 p. Contains: Illustrations. Audience: General/trade. Book Info Consumer text of recommendations backed by scientific studies. Discusses diet, allergens, vitamins and minerals, and more. Softcover. About the Author...